

Corban University BestSemester Handbook

How to use this Handbook:

The charts below indicate the **potential** course substitutions you may request from BestSemester to Corban University. You may also request course substitutions that are not represented on this list. Refer to the charts below as a starting point for course substitution requests. A Course Substitution Form must accompany any request for transfer credit from study abroad, and credit is not guaranteed until the form is signed by the appropriate academic department chair(s) and the Registrar.

Process for Course Substitution Requests:

1. Student (or Center for Global Engagement) submits a [Course Substitution Request Form](#) to the Corban University department chair who oversees the Corban University course for which transfer credit is requested.
2. The chair returns the Course Substitution Request Form to the CGE, approved or unapproved with comments.
3. The CGE submits the Course Substitution Request Form to the Registrar’s Office for final approval and documentation in the student’s record.

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Oxford Scholar's Semester and Oxford Summer Programme

BestSemester Title	BestSemester Credits	Corban Course Code	Corban Title	Corban Credits
Witch-Craft & Witch Hunting	3	HI300	Upper Level History Course	3
Research Seminar	4	HI493	Historiography and Methodology	3
History of the British (total of 6 credits divided)	6 (divided into two sets of 3 credits)	HI383	History of the British Isles	3
		PO_	Elective Topics in History of the British (fulfilled a history elective per Dr. Caito)	3
British Film and National Identity	6	HI	2x Upper Level History Courses	3+3
Topics in British Culture	4		Gen Ed Elective	4
British Studies Core Course	4	CO403	Intercultural Communication	3
Primary Tutorial	6	PS495 and TH	Psychology and Christianity and Theology Elective	3+3
Research Seminar	4	PS	Psychology Elective	4
Secondary Tutorial	3	EN	English Elective (under Specific Requirements)	3
Research Seminar	4	ID	The Sanctifying Myths of Tolkien	3
Research Seminar	4	PO	Political Science Elective	3
Primary Tutorial	6	EN383 and EN	Nature and Structure and English Elective	3+3
Secondary Tutorial	3	PS	Psychology Elective	3
Religion and Theology of CS Lewis	3	HU	Humanities Elective	3
CS Lewis and the Classics	3	HU	Humanities Elective	3
Intellect and Imagination	3	TH	Theology Elective	3
Science and the Christian Tradition	3	SC	Science Elective	3
Jane Austen	3	EN	English Elective	3

American Studies Program

BestSemester Title	BestSemester Credits	Corban Course Code	Corban Title	Corban Credits
Advocacy and Development	3	BA 433	SM Social Media Marketing	3
Advocacy and Development	3	BA 433	Marketing Principles	3
Case Studies in Strategic Communication	3	BA 333	Marketing Principles	3
Case Studies in Strategic Communication	3	CO 273	Print Journalism II	3
Internship	6	PO 276	Internship (Political Science Internship is PO271-PO276 i.e. 1-6 credits)	6
Internship	6	CO413	Communication Internship (max 3 credits)	3
Topics in Leadership and Vocation	3	PO	Political Science Elective	3
Topics in Leadership and Vocation	3	TH333	Ethics	3
Professional Mentorship	1	CO311	Critique for Publication	1

Australia Studies Centre

BestSemester Course Code	BestSemester Title	BestSemester Credits	Corban Course Code	Corban Title	Corban Credits
CS254	Australian Indigenous Worldviews	4	TH	Theology Elective	3
S0112	Introduction to Human Behavior	4	PS105	General Psychology	3
CD240	Community Aid and Development	4	PS218	PS218 Community Agency Counseling	3
JC330	Contemporary Ministry Practice	4	CM301 CM401	Junior Practicum Senior Practicum	1 + 1
JB203	Christian Ethics	4	TH333	Christian Ethics	3
AS200	The View from Australia	4	CO403	Intercultural Communication	3

Middle East Studies Program

BestSemester Title	BestSemester Credits	Corban Course Code	Corban Title	Corban Credits
Peoples and Cultures of the Middle East	3	CO403	Intercultural Communication	3
Conflict and Change	4	PH303 or TH333	History of Philosophy or Christian Ethics*	3
Intro to Arabic Language	4-6	HU	Foreign Language	4-6
Islamic Thought and Practice	3-4	HU	Humanities Elective	3-4

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Northern Ireland Semester

BestSemester Title	BestSemester Credits	Corban Course Code	Corban Title	Corban Credits
Christian Thought and Practice	3	TH	Theology Elective	3
Peacemaking, Reconciliation, and Conflict in Northern Ireland	3	HU	WTC or Humanities Elective	3
Irish Art and Culture	3	HU	WTC or Humanities Elective	3
Irish Literature	3	HU	WTC or Humanities Elective	3
Ireland and Western Civilization	3	HU	WTC or Humanities Elective	3
Intercultural Communication	3	CO403	Intercultural Communication	3

Uganda Studies Program

BestSemester Title	BestSemester Credits	Corban Course Code	Corban Title	Corban Credits
Faith and Action in the Ugandan Context	4	CM or TH	Christian Ministry Elective or Theology Elective	3
Understanding the New Testament		BS	Biblical Studies Elective	3
Understanding the Old Testament		BS	Biblical Studies Elective	3
Cross-cultural Practicum	4	CM123 or SC438	Cross-cultural internship or Health Science Internship	3
Religions in Contemporary Uganda		IS433, IS435, or TH303	Contemporary Missions History, Contemporary Missiological Issues, or Religious Movements	3
Understanding Ethics		TH	Theology Elective	3
Environmental Physiology		SC	Science Elective	3
Nutrition			Gen Ed Elective	3
Infectious Diseases and Epidemiology		SC	Science Elective	3
Microbiology		SC	Science Elective	3
African Literature	3	HU	Humanities	3
East African History from 1800 to Independence	3	HU	Humanities	3
East African Politics since Independence	3	HU	Humanities	3
African Traditional Religions	3	HU	Humanities	3
IMME Practicum	3	CM201, CM301, CM401	Sophomore Practicum Junior Practicum Senior Practicum	1 1 1
USE Practicum	3			
Luganda I	3		Foreign Language	3
Luganda II	3		Foreign Language	3
Swahili I	3		Foreign Language	3
Swahili II	3		Foreign Language	3
Intro to Ugandan Politics	3	PO		3

Understanding Worldviews	3			3
Health and Wholeness	3			3
Social Work Practicum for Junior Level	6			
Social Work Practicum for Senior Level	12			

Contemporary Music Center

BestSemester Title	BestSemester Credits	Corban Course Code	Corban Title	Corban Credits
Studio Recording	3	MU	Music Elective or Gen Ed	3
Performance	3	MU	Music Elective or Gen Ed	3
Faith, Music, and Culture	3	HU	Humanities Elective	3
Inside the Music Industry	3	MU	Music Elective or Gen Ed	3
Practicum CMC Tour	1	MU	Music Elective or Gen Ed	1
Essentials of Song Writing	3	MU	Music Elective or Gen Ed	3
Advanced Studio Recording	3	CO	Communications Elective	3
Audio Engineering	3		Gen Ed Elective	3
Concert Production	3		Gen Ed Elective	3

Latin American Studies Center

BestSemester Title	BestSemester Credits	Corban Course Code	Corban Title	Corban Credits
Responses to Latin American Reality	3			
Perspectives on Latin American History and Contemporary Issues	3			
Regional Study Travel				

Center for Global Engagement

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Course Substitution Request Form

Use this form to request Corban University credit for study abroad courses. AMBEX students do not need this form.

Step 1

Provide the information on your study abroad program:

Your Name _____ Your Email: _____ Your academic level and GPA: _____

Program name: _____ Program Location: _____ Program year and semester: _____

Step 2

Enter information on the courses for which you are requesting credit. Attach syllabi, if available, or course descriptions.

Study Abroad program Enter the course(s) you will take	Corban University Notes Enter the course(s) for which you want to receive credit
Course code: Course title: Course credits:	Course code: Course title: Course credits:
Course code: Course title: Course credits:	Course code: Course title: Course credits:
Course code: Course title: Course credits:	Course code: Course title: Course credits:
Course code: Course title: Course credits:	Course code: Course title: Course credits:
Course code: Course title: Course credits:	Course code: Course title: Course credits:

Step 3

Submit this form to the Center for Global Engagement in Academic Center room 5509.

Office use only

Department Chair (1) <i>Name</i> _____	Registrar's Office <i>Name</i> _____
<i>Signature</i> _____ Date: / / _____	<i>Signature</i> _____
Department Chair (2) <i>Name</i> _____	<i>Date</i> / / _____
<i>Signature</i> _____ Date: / / _____	Approved: YES NO _____

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Guidelines for Course Substitution

- In notes, please indicate if you seek a course equivalency or a course substitution. (In most cases, students seek a substitution rather than an equivalency).
- Approval of study abroad courses for Corban University substitution or equivalency credit is at the discretion of the Office of the Registrar.
- The course code, course title, and course credits written under the “Study Abroad program” column will appear on the student’s transcript (pending confirmation from the study abroad program itself). However, in the “Notes” column, the Registrar’s Office may indicate adjustments to the course code, course title, and course credits.
- Students should not consider the substitution or equivalency credit confirmed until the relevant department chairs and the Registrar’s Office have signed the *Office use only*. Each substitution or equivalency credit is reviewed on a case-by-case basis for accreditation purposes.
- If you seek to fulfill a Corban University elective credit with a Study Abroad substitution or equivalency, please leave the “Course code” section blank under “Corban University”.

BestSemester Study Abroad Pre-Application

Complete this form and submit it to the Center for Global Engagement to register your interest in study abroad.

This form, fully completed with date and signature and submitted to the Center for Global Engagement, serves as your application for a \$3,000.00 grant toward BestSemester. Grants are provided in the order the pre-applications are filed with the Center for Global Engagement and are only offered to students who attend BestSemester.

AMBEX students do not need this form. For AMBEX, please refer to the *AMBEX Pre-Deposit Checklist*.

Intended study abroad program: _____

Semester of study abroad: Fall Spring

Year: 2018 2019 2020 2021

I, _____ have read and understand the following Corban University deposit policies, as indicated by my initials on each item and my signature below:

I understand that I must meet the following conditions to study abroad:

____ I must meet the unique admissions requirements of the study abroad program I have chosen.

____ I must be in good standing with the following Corban University offices in order to study abroad: Office of Student Life, Office of the Registrar, and Office of Financial Aid.

____ I will have completed the equivalent of two semesters of university credits (31 credits) by the time I begin my semester abroad.

____ I will maintain a 2.5 minimum GPA at all times (admission requirements of the study abroad program may be higher).

By signing this form I confirm that I have obtained all necessary information to make an informed financial decision and have agreed to the Study Abroad policy terms as outlined above.

Acknowledgements:

I understand that substitution of credits from study abroad depends on the approval of the Corban University Registrar.

initials: _____

I will visit Financial Services to request a Financial Aid Award Letter for the semester abroad.

initials: _____

I will visit Student Accounts to request a Balance Estimator that outlines the potential out of pocket cost that I will be responsible for.

initials: _____

Student Signature

Date

Center for Global Engagement

Corban University Financial Aid Policy

There is great value in studying abroad for students but it requires planning and finances. The Corban administration wants all students to be aware of the policy regarding studying abroad and Corban scholarships and grants so you can plan accordingly for your studies. You may find a list of Corban and non-Corban grants, scholarships, and loans here:

<https://undergrad.corban.edu/tuition-aid>. This policy only affects funds coming from Corban, such as McLaran, Debate and Athletic scholarships, and Corban, Sibling and Alumni grants, not federal, state, or private grants, scholarships, and loans. It is your responsibility to learn about the policies that govern study abroad and your non-Corban scholarships, grants, and loans.

1. It is the student's responsibility to meet with Sam Pearson in the Center for Global Engagement Office and then the Financial Aid Office to plan off-campus study (start the process early).
2. Students are not eligible to receive Corban funds (scholarships and grants) while away from Corban (i.e. taking a semester off, CCCU Best Semester Programs, AMBEX, or any other study abroad program).
3. For AMBEX: Students are eligible to apply for one of the 8 Corban Study Abroad grants (up to \$3,000 and first-come, first-served). Periodically, AMBEX will have up to 8 more AMBEX grants available (up to \$3,000 and first-come, first-served).
4. For CCCU Best Semester Programs: Students are eligible to apply for one of 4 grants (\$3,000 and first-come, first-served). The study abroad grant does not apply to any other study abroad program outside of the CCCU Best Semester Fall/Spring programs: <http://www.BestSemester.com/locations-and-programs>. Because the grant is provided on a first-come, first-served basis, students are required to file a BestSemester Pre-Application in order to qualify. This form, fully completed with date and signature, serves as your application for a \$3,000.00 grant toward BestSemester. Grants are provided in the order the pre-applications are filed with the Center for Global Engagement and are only offered to students who attend BestSemester.
5. When students return to study at Corban after studying abroad, they will resume receiving their Corban scholarships and grants (assuming they remain eligible for them).

Any questions you have should be directed to Sam Pearson in the Center for Global Engagement Office located on the fifth floor of the Academic Center next to the Faculty Support Office.