

Study Abroad Pre-Application

Complete this form and submit it to the Center for Global Engagement to register your interest in study abroad.

This form, fully completed with date and signature and submitted to the Center for Global Engagement, serves as your application for a \$3,000.00 grant toward BestSemester. Grants are provided in the order the pre-applications are filed with the Center for Global Engagement and are only offered to students who attend BestSemester.

AMBEX students have separate requirements and do not need this form.. For AMBEX, please refer to the *AMBEX Pre-Deposit Checklist*.

Intended study abroad program: _____

Semester of study abroad: Fall Spring

Year: 2018 2019 2020 2021

I, _____ have read and understand the following Corban University deposit policies, as indicated by my initials on each item and my signature below:

I understand that I must meet the following conditions to study abroad:

_____ I must meet the unique admissions requirements of the study abroad program I have chosen.

_____ I must be in good standing with the following Corban University offices in order to study abroad: Office of Student Life, Office of the Registrar, and Office of Financial Aid.

_____ I will have completed the equivalent of two semesters of university credits (31 credits) by the time I begin my semester abroad.

_____ I will maintain a 2.5 minimum GPA at all times (admission requirements of the study abroad program may be higher).

By signing this form I confirm that I have obtained all necessary information to make an informed financial decision and have agreed to the Study Abroad policy terms as outlined above.

Acknowledgements:

I understand that substitution of credits from study abroad depends on the approval of the Corban University Registrar.

initials: _____

I will visit Financial Services to request a Financial Aid Award Letter for the semester abroad.

initials: _____

I will visit Student Accounts to request a Balance Estimator that outlines the potential out of pocket cost that I will be responsible for.

initials: _____

Student Signature

Date

Corban University Financial Aid Policy

There is great value in studying abroad for students but it requires planning and finances. The Corban administration wants all students to be aware of the policy regarding studying abroad and Corban scholarships and grants so you can plan accordingly for your studies. You may find a list of Corban and non-Corban grants, scholarships, and loans here: <https://undergrad.corban.edu/tuition-aid>. This policy only affects funds coming from Corban, such as McLaren, Debate and Athletic scholarships, and Corban, Sibling and Alumni grants, not federal, state, or private grants, scholarships, and loans. It is your responsibility to learn about the policies that govern study abroad and your non-Corban scholarships, grants, and loans.

1. It is the student's responsibility to meet with Sam Pearson in the Center for Global Engagement Office and then the Financial Aid Office to plan off-campus study (start the process early).
2. Students are not eligible to receive Corban funds (scholarships and grants) while away from Corban (i.e. taking a semester off, CCCU Best Semester Programs, AMBEX, or any other study abroad program).
3. For AMBEX: Students are eligible to apply for one of the 8 Corban Study Abroad grants (up to \$3,000 and first-come, first-served). Periodically, AMBEX will have up to 8 more AMBEX grants available (up to \$3,000 and first-come, first-served).
4. For CCCU Best Semester Programs: Students are eligible to apply for one of 4 grants (\$3,000 and first-come, first-served). The study abroad grant does not apply to any other study abroad program outside of the CCCU Best Semester Fall/Spring programs: <http://www.bestsemester.com/locations-and-programs>. Because the grant is provided on a first-come, first-served basis, students are required to file a BestSemester Pre-Application in order to qualify. This form, fully completed with date and signature, serves as your application for a \$3,000.00 grant toward BestSemester. Grants are provided in the order the pre-applications are filed with the Center for Global Engagement and are only offered to students who attend BestSemester.
5. When students return to study at Corban after studying abroad, they will resume receiving their Corban scholarships and grants (assuming they remain eligible for them).

Any questions you have should be directed to Sam Pearson in the Center for Global Engagement Office located on the fifth floor of the Academic Center next to the Faculty Support Office.

Sam Pearson

Associate Director, Center for Global Engagement
Corban University
Academic Center 5509
5000 Deer Park Drive SE
Salem, OR | 97317 | USA

e spearson@corban.edu

p +1.503.589.8154

w www.corban.edu/cge





Office of the Registrar
5000 Deer Park Drive SE
Salem, OR 97317-9392



CORBAN UNIVERSITY
CENTER for
GLOBAL ENGAGEMENT

Use this form to request Corban University credit for study abroad courses. AMBEX students do not need this form.

Step 1

Provide the information on your study abroad program:

Your Name _____ Your Email: _____ Your academic level and GPA: _____

Program name: _____ Program Location: _____ Program year and semester: _____

Step 2

Enter information on the courses for which you are requesting credit. Attach syllabi, if available, or course descriptions.

Study Abroad program	Corban University	Notes
Enter the course(s) you will take	Enter the course(s) for which you want to receive credit	
Course code: Course title: Course credits:	Course code: Course title: Course credits:	
Course code: Course title: Course credits:	Course code: Course title: Course credits:	
Course code: Course title: Course credits:	Course code: Course title: Course credits:	
Course code: Course title: Course credits:	Course code: Course title: Course credits:	
Course code: Course title: Course credits:	Course code: Course title: Course credits:	
Course code: Course title: Course credits:	Course code: Course title: Course credits:	

Step 3

Submit this form to the Center for Global Engagement in Academic Center room 5509.

Office use only

Department Chair (1)
Name _____

Signature _____ Date: / / _____

Registrar's Office
Name _____

Signature _____

Department Chair (2)
Name _____

Date _____ / _____ / _____

Signature _____ Date: / / _____

Approved: YES NO _____



Office of the Registrar
5000 Deer Park Drive SE
Salem, OR 97317-9392



GUIDELINES

- In notes, please indicate if you seek a course equivalency or a course substitution. (In most cases, students seek a substitution rather than an equivalency).
- Approval of study abroad courses for Corban University substitution or equivalency credit is at the discretion of the Office of the Registrar.
- The course code, course title, and course credits written under the “Study Abroad program” column will appear on the student’s transcript (pending confirmation from the study abroad program itself). However, in the “Notes” column, the Registrar’s Office may indicate adjustments to the course code, course title, and course credits.
- Students should not consider the substitution or equivalency credit confirmed until the relevant department chairs and the Registrar’s Office have signed the *Office use only*. Each substitution or equivalency credit is reviewed on a case-by-case basis for accreditation purposes.
- If you seek to fulfill a Corban University elective credit with a Study Abroad substitution or equivalency, please leave the “Course code” section blank under “Corban University”.